



**31ST ICM Triennial Congress
TORONTO 2017**

Midwives making a difference in the world

ICM 2017 Exhibitor Deadlines and Key Dates

Exhibitors, please note the following deadlines and key dates. Should you have any questions please contact Louise Greer at 416 621 2727 ext. 2010 or at louise.greer@mci-group.com

ITEM	DUE DATE	DONE
Insurance – proof of insurance received by Congress Management	April 30, 2017	
Metro Toronto Convention Centre – Deadline to receive exhibitor Fire Safety Forms	May 16, 2017	
Advance Shipping – Earliest arrival date for shipments at the advance warehouse	May 19, 2017 09.00 – 16.00	
GES Show Services – Deadline to order at advanced show rate	May 26, 2017	
AV Canada – Deadline to order at advanced show rate	May 31, 2017	
Registration – Deadline to register using the complimentary exhibitor codes	June 01, 2017	
Metro Toronto Convention Centre – Deadline to order at early bird rate	June 02, 2017	
SHOWTECH – Deadline to order at advanced show rate	June 5, 2017	
Advanced Shipping – Latest arrival date for shipments to the advance warehouse	June 9, 2017 09.00 – 16.00	

CONGRESS ACTIVITY	DATE	HOURS
Exhibitor Move In	Saturday, June 17, 2017	09.00 – 16.00
	Sunday, June 18, 2017	08.00 – 13.00
Welcome Reception in Exhibit Hall	Sunday, June 18, 2017	17.30 – 19.00
Exhibit Hall Open	Sunday, June 18, 2017	17.30 – 19.00
	Monday, June 19, 2017	08.30 – 17.30
	Tuesday, June 20, 2017	08.30 – 17.30
	Wednesday, June 21, 2017	08.30 – 17.30
	Thursday, June 22, 2017	08.30 – 12.00
Exhibitor Move Out	Thursday, June 22, 2017	12.00 – 20.00